

# ST.ANTONY'S COLLEGE OF ARTS AND SCIENCES FOR WOMEN

AMALA ANNAI NAGAR, THAMARAIPADI POST  
DINDIGUL - 624 005

Approved under 2(f) and 12(B) Status of UGC  
Affiliated to Mother Teresa Women's University, Kodaikanal.

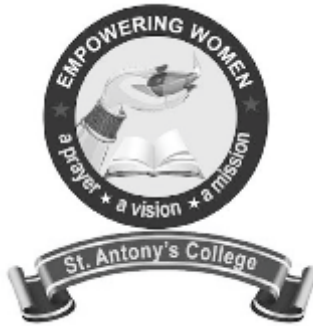


CALENDAR & HAND BOOK  
2018 – 2019

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**CALENDAR & HAND BOOK  
2018 – 2019**

## **CONTACT DETAILS**

**COLLEGE : 9994098417**

**HOSTEL : 9629650977**

**WEBSITE : [www.stantonyscollege.com](http://www.stantonyscollege.com)**

**E-MAIL ID : [st.antonyscollege2007@gmail.com](mailto:st.antonyscollege2007@gmail.com)**

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**PERSONAL MEMORANDUM**

Affix your  
photo here

Name :

Date of Birth :

Course :

Blood Group :

Register No. :

Address:

Present

Permanent

.....

.....

.....

.....

.....

.....

.....

.....

Days Scholar / Hosteller :

Bank Account No. :

Aadhaar No. :

E-Mail ID :

Any Other Particulars :

Student

Parent

## OUR NATIONAL ANTHEM

Jana Gana Mana Adhinaayak Jaya Hey,  
Bhaarat Bhaagya Vidhaataa  
Panjaab Sindhu Gujarat Maraatha,  
Draavid Utkal Banga  
Vindhya Himaachal Yamuna Ganga,  
Uchchhal Jaladhi Taranga  
Tav Shubh Naamey Jaagey,  
Tav Shubh Aashish Maange  
Gaahey Tav Jayagaathaa  
Jana Gana Mangal Daayak,  
Jaya Hey Bhaarat Bhaagya Vidhaataa  
Jaya Hey, Jaya Hey, Jaya Hey,  
Jaya Jaya Jaya, Jaya Hey

- **Rabindranath Tagore**

## OUR PLEDGE

India is my country and all Indians are my brothers and sisters.

I love my country and I am proud of its rich and varied heritage.

I shall always strive to be worthy of it.

I shall give respect to my parents, teachers and elders and treat everyone with courtesy.

To my country and my people, I pledge my devotion.

In their well-being and prosperity alone lies my happiness.

## தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்  
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமதில்  
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்  
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே!  
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற  
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே! தமிழணங்கே!  
உன் சீரிளமைத் திறம்வியந்து  
செயல்மறந்து வாழ்த்துதுமே!  
வாழ்த்துதுமே! வாழ்த்துதுமே!

- "மனோன்மணியம்" பெ. சுந்தரம்பிள்ளை

### தீண்டாமையை ஒழிக்க மேற்கொள்ளும் உறுதிமொழி

இந்திய அரசியலமைப்பின்பால் இடைவிடாத, உளமார்ந்த பற்றுள்ள இந்தியக் குடிமகனாகிய நான், நமது அரசியலமைப்பின்படி தீண்டாமை ஒழிக்கப்பட்டுவிட்டது என்பதை அறிவேன். தீண்டாமையை அடிப்படையாகக் கொண்டு, எவர்மீதும் தெரிந்தோ, தெரியாமலோ சமூக வேற்றுமை மனம், வாக்கு, செயல் என்ற எந்த வகையிலும் கடைப்பிடிக்க மாட்டேன் என்று இதனால் உளமார உறுதியளிக்கிறேன். அரசியலமைப்பின் அடிப்படைக் கருத்திற்கிணங்க, சமய வேறுபாடற்ற சுதந்திர சமுதாயத்தை உருவாக்குவதில் நேர்மையுடனும், உண்மையுடனும் பணியாற்றுவது எனது கடமையாகும் என்பதையும் உணர்வேன். இந்திய அரசியலமைப்பின்பால் எனக்குள்ள முழுப்பற்றிற்கு இது என்றென்றும் எடுத்துக் காட்டாக விளங்குமென்றும் இதனால் உளமார உறுதியளிக்கிறேன். (Taking of Pledge against Untouchability especially on Martyrs' Day – 30<sup>th</sup> January, after the observance of silence between 11:00 and 11:02 am)

## கொடுஞ்செயல் எதிர்ப்பு நாள் உறுதிமொழி

(On Anti-Terrorism Day – 21<sup>st</sup> May)

அகிம்சை, சகிப்புத்தன்மை ஆகிய நம் நாட்டின் மரபுகளில் தளராத நம்பிக்கையுடைய இந்திய மக்களாகிய நாம், எவ்வகையான கொடுஞ்செயல்களையும், வன்முறைகளையும் முழு ஆற்றலோடு எதிர்ப்போம் என உறுதி கூறுகிறோம். எல்லா மக்களிடத்தும், அமைதி, சமுதாய ஒற்றுமை, நல்லுணர்வு ஆகிய வற்றைப் போற்றி வளர்க்கவும், மக்களுடைய உயிர்களுக்கும் மற்றும் நற்பண்புகளுக்கும் ஊறுவிளைவிக்கும் பிரிவினை சக்திகளை எதிர்த்துப் போராடவும் நாம் உறுதி கூறுகிறோம்.

## குழந்தைத் தொழிலாளர் முறையினை அகற்றுவதற்கான உறுதிமொழி

(On Anti-Child Labour Day – 12<sup>th</sup> June)

இந்திய அரசியலமைப்பு விதிகளின்படி கல்வி பெறுவது குழந்தைகளின் அடிப்படை உரிமை என்பதால், 14 வயதிற்குட்பட்ட குழந்தைகளை ஒருபோதும் எந்தவிதப் பணிகளிலும் ஈடுபடுத்த மாட்டேன் எனவும், அவர்கள் பள்ளிக்குச் செல்வதை ஊக்குவிப்பேன் எனவும், குழந்தைத் தொழிலாளர் முறையினை முற்றிலுமாக அகற்றி சமுதாயத்தில் விழிப்புணர்வு ஏற்படுத்துவேன் எனவும், தமிழக த்தைக் குழந்தைத் தொழிலாளற்ற மாநிலமாக மாற்றுவதற்கு என்னால் இயன்றவரை பாடுபடுவேன் எனவும் உளமார உறுதி கூறுகிறேன்.

## நல்லணக்க நாள் உறுதிமொழி

(On Communal Harmony Day – 20<sup>th</sup> August)

நான் சாதி, இன, வட்டார, மத அல்லது மொழி பாகுபாடு எதுவுமின்றி, இந்தியாவின் அனைத்து மக்களின் உணர்வுபூர்வ ஒற்றுமைக்கும், நல்லணக்கத்திற்கும் பாடுபடுவேன் என்று உளமார உறுதிமொழி எடுத்துக்கொள்கிறேன். மேலும், எங்களுக்கிடை யேயான அனைத்து வேறுபாடுகளையும், வன்முறையில் ஈடுபடாமல், பேச்சுவார்த்தைகள் மூலமாகவும் அரசியலமைப்புச் சட்ட வழி முறைகளைப் பின்பற்றியும் தீர்த்துக்கொள்வேன் என்றும் இதனால் உறுதியளிக்கிறேன்.

## தேசிய ஒருமைப்பாடு உறுதிமொழி

(On National Integration Day – 19<sup>th</sup> November)

நாட்டின் சுதந்திரம், ஒருமைப்பாடு ஆகியவற்றைக் காக்கவும், வலுப்படுத்தவும் என்னை அர்ப்பணித்துச் செயல்படுவேன் என்று மனமார உறுதிகூறுகிறேன். மேலும் நான் ஒருபோதும் வன் முறையில் ஈடுபடமாட்டேன் என்றும், மதம், மொழி, வட்டாரம் மற்றும் அரசியல் அல்லது பொருளாதார பேதங்களுக்கு அமைதியான முறை யிலும் அரசியல் சட்டத்திற்கு உட்பட்டும் தீர்வுகாணத் தொடர்ந்து பாடுபடுவேன் என்றும் உறுதிகூறுகிறேன்.

### Essence of Tamil Nadu Prohibition of Ragging Act, 1997

i) Ragging means:

(a) Display of noisy, disorderly conduct during any act which causes or is likely to cause physical or psychological harm or raise apprehension or fear or shame or embarrassment to a student in any educational institution;

(b) Teasing, abusing or playing practical jokes or causing hurt to such students;

© Asking the student to do any act or perform something which such student will not in the ordinary course willingly do.

ii) Ragging in colleges is a cognizable offence (i.e., a Police Officer can arrest without warrant).

iii) Ragging within or without any educational institution is totally prohibited.

iv) Whoever directly or indirectly commits, participates in, abets or propagates ragging shall be punished with imprisonment for a term which may extend to two years and shall also be liable to a fine which may extend to Rs. 10, 000.

v) Any student convicted of an offence under Section iv shall also be dismissed and such student shall not be admitted in any other educational institution.



- vi) Whenever any student complains of ragging to the head of an educational institution or to any other person responsible for the management, such person shall enquire in to the same immediately and if found true shall suspend the student, who has committed the offence, from the educational institution.
- vii) If the head of the educational institution or the person responsible for management of the educational institution fails or neglects to take action when a complaint of ragging is made to have abetted such person shall be deemed to the offence of ragging and shall be punished as provided for in Section iv of TNPR Act, 1997.

### **COLLEGE PROFILE**

St. Antony's College of Arts and Sciences for Women is a premier institution of higher education located on a 20-acre campus with beautiful garden and well – furnished and aesthetically designed building at Thamaraipadi, 10km North of Dindigul on Trichy – Dindigul Highways (NH45), away from the noise and disturbances of the town – which is very conducive to laboratory works. This college is established, managed and run by the Congregation of the Sisters of the Immaculate Conception (C.I.C), which has a vast experience in the field of education, apart from other types of social work.

This college for women was started with the Blessings, guidance and moral support of the Most Rev.Dr.Antony Pappusamy, the Bishop of Dindigul in the year 2007 and is proudly marching towards the goal of empowering women through higher education.

Our college is a minority, self-financing women's college, approved by the Department of Higher Education, Govt. of Tamil Nadu, permanently affiliated to the Mother Teresa Women's University, Kodaikanal, Approved under 2(f) & 12(B) Status of UGC. The college offers 11 UG courses, 5 PG courses and 2 M.Phil Programmes.

## **Objectives**

1. To liberate and empower the women in order to free them from constraints and make them an instrument of social transformation and development.
2. To impart higher education to the rural women especially to those who are denied higher education.
3. To make them employable by developing their mental ability, aptitudes, attitudes and skills.

## **Mission & Vision**

### **“Empowering Women through Higher Education”**

St. Antony's College has been started to impart quality higher education with creativity to women, especially the poor, the needy and the underprivileged to cause their holistic development in response to the greatest commandment of love of our Lord Jesus Christ and to contribute towards building a great India.

### **GENERAL BODY**

1. Rev. Sr. A. Antony Xavier (Superior General) - President
2. Rev. Sr. Thanaseeli Soloman (Asst. General) - Vice President
3. Rev. Sr. M. Margaret Inbaseeli (College Secretary) - Secretary
4. Rev. Sr. Pramila (Principal) - Member
5. Rev. Sr. Gnana Soundari (Provincial) - Member
6. Mrs. J. Antony Justina Mary (Vice Principal) - Member
7. Office Representative - Member
8. Senior Staff - Member

### **GOVERNING BODY**

1. Rev. Sr. M. Margaret Inbaseeli - Secretary
2. Rev. Sr. Pramila - Principal
3. Rev. Sr. Anne Flowrence - Asst. Prof.
4. Rev. Sr. Saleth Mary - Asst. Prof.
5. Rev. Sr. Annie Vilogini - Asst. Prof.

## HEADS OF THE DEPARTMENTS

- |                           |   |                  |
|---------------------------|---|------------------|
| 1. Mrs. M. Kavitha        | - | Tamil            |
| 2. Dr. B. Anita Virgin    | - | English          |
| 3. Mrs. A. Ameenammal     | - | Mathematics      |
| 4. Mrs. J. Revathi        | - | Physics          |
| 5. Mrs. J. Maria Praveena | - | Chemistry        |
| 6. Rev. Sr. Anne Florence | - | Zoology          |
| 7. Mr. S. T. Rajan        | - | Computer Science |
| 8. Mrs. N. Shanthi        | - | Commerce         |

## TEACHING FACULTY

### Department of Tamil

1. Mrs.P.Subalakshmi
2. Mrs.V.Ramathilagam
3. Mrs.X.Anitha Mary
4. Ms.V.Rajeswari
5. Dr.A.Josephine Celine Mary
6. Dr.A.Janarthali Begam
7. Mrs.S.Ilakkiya

### Department of English

1. Ms.P.Jenitha
2. Ms.P.V.Illakiya Subha
3. Mrs.J.Gracy
4. Ms.A.Princy
5. Mrs.A.Angayarkanni
6. Ms.N.Jerlin Sushmitha
7. Ms.M.Sherin Jennifer
8. Ms.B.Sinthiya
9. Ms.J.Jancy Punitha
10. Sr.A.Annie Vilogini

11. Mrs.Alice Mary
12. Ms.S. Daris Pauline Nivetha

### **Department of Mathematics**

1. Mrs.J.Antony Justina Mary
2. Mrs.P.Muthu Pandiammal
3. Mrs.P.Mahalakshmi
4. Ms.A.Abirami
5. Mrs.S.Asha Rani
6. Ms.S.Navodha Paulin Vincy
7. Ms.J.Sheela
8. Mrs.S.Divya Priya

### **Department of Physics**

1. Ms.S.R.Brundha
2. Ms.D.Steffina
3. Mrs.P.Sumathi
4. Mrs.V.Kirthika

### **Department of Chemistry**

1. Dr.S.Rajendran
2. Ms.J.Catherine Priya Emilie
3. Mrs.S.Sulochana
4. Mrs.S.Christina Joycee
5. Dr.S.Gowri

### **Department of Zoology**

1. Dr.N.Nagarani
2. Dr.A.Kanimozhi
3. Mrs.Daisy Kala Regina

### **Department of Computer Science**

1. Mrs.J.Margret Premalatha
2. Mrs.S.Nithya
3. Ms.P.Subashini

4. Ms.R.Vasanthi
5. Mrs.S.Mary Sheela
6. Ms.P.Anusha
7. Ms.D.Karthigai Selvi
8. Mrs.M.Jamuna Rani
9. Ms.C.Maria Josephine Suganya
10. Sr.I.Saleth Mary

### **Department of Commerce**

1. Mrs. J.Rohini
2. Mrs. S.Usha Rani
3. Mrs.T.Elizabeth
4. Dr.V.Uma Maheswari
5. Ms.G.Kaleeswari
6. Mrs.Udaya Shanthi
7. Mrs.A.R.Ruth Carol
8. Mrs.V.Revathi
9. Mrs.C.Backialakshmi
10. Mrs.B.Jesintha
11. Mrs.M.Waheeda Banu
12. Mrs.A.Thenmozhi

### **Department of Physical Education**

Mrs.R.Sophia Sahaya Rani

### **Librarian**

1. Mr.G.Peter Jeyaraj
2. Mrs.A.Jansi Rani

### **Student Counsellor**

Ms.P.Jenitha Mary

### **IQAC**

Dr.B.Anita Virgin

## NON-TEACHING STAFF

Sr. G.Jeyarani	Mrs.S.Kalaiyarasi
Mrs.A.Ezhilda Manohari	Mrs.V.Vellaiyammal
Ms.J.Jothi Infanta Mary	Mrs.S.Meena Kumari
Ms.A.Rosali Mary	Ms.K.Ruthu Mary
Mrs.S.Arul Philominal Mary	Mrs. Panchavarnam
Mrs.A.Gnanamani Sahaya Mary	Mr.K.Xavier
Mrs.S.Santhosh Mary	Mr. Santhanam
Ms.Theivanai	Mrs.D.Mahaliyammal
Mrs.Angammal	Mrs.S.Rani @ Mahaliyammal

## COLLEGE COMMITTEE CO-ORDINATORS

S.No.	Committee	Name of the Co-ordinator	Department
1	Examination	Ms.A.Abirami	Mathematics
2	NSS	Mrs.P.Mahalakshmi	Mathematics
3	RRC	Mrs.J.Gracy	English
4	YRC	Ms. A. Princy	English
5	Placement	Mrs.Nithya	Computer Science
6	Cultural	Mrs.M.Kavitha	Tamil
7	Green Club	Mrs.J.Rohini	Commerce
8	Rotary Club	Mrs.J.Revathy	Physics
9	MOOC, Swayam	Mrs.A.Angayarkanni	English
10	PTA	Mrs.X.Anitha Mary	Tamil
11	Alumina	Ms.P.V.Illakiya Subha	English
12	Scholarship	Dr.A.Josephine Celine Mary	Tamil
13	Book Bank	Dr. A. Janarthali Begum	Tamil

## ANTI - RAGGING COMMITTEE

Managerial Member	-	Secretary
Chief coordinator	-	Sr.Pramila
Coordinator	-	Mrs.P.Muthu Pandiammal

Teaching Staff Member - Mrs.G.Alice Mary  
 Student Representatives - Ms.Nivetha  
 Ms.Juliet Caroline Mary

### **GRIEVANCE REDRESSAL COMMITTEE**

Chief coordinator - Sr.Pramila, Principal  
 Coordinator - Mrs.Antony Justina Mary,  
 Vice Principal  
 Teaching Staff Members - Sr.Annie Vilogini,  
 Mrs.J.Rohini  
 Counsellors - Mrs.Arockiasamy  
 - Sr.Josephine.V  
 Student Representatives - Ms.T.Mercy Angel Mary  
 Ms.B.Archana Devi

### **SKILL DEVELOPMENT COURSES**

**Co-ordinator : Mrs. S. Usha Rani, Dept. of Commerce**

S.No.	Course	Year	In-charge staff
1.	English Literacy	I year	Ms. P. Jenitha & Mrs. J. Gracy Dept.of English.
2.	Fundamental of Computer	I year	Mrs. J. Margret Premalatha, Dept. of Computer Science.
3.	Tailoring Type	II year	Ms. S. Brindha , Skill Developer
4.	Writing	II year	Mrs. J. Antony Justina Mary & Mrs.P. Mahalakshmi, Dept. of Mathematics
5.	Tally	II year	Mrs. N. Shanthi, Dept.of Commerce.
6.	Beautician	II year	Ms. Ajitha, Skill Developer.
7.	Hindi	II year	Mrs. J. Rohini, Dept.of Commerce.
8.	Photography, Film Making & DTP	II year	Mr.Lawrence – Team

## **Courses Offered (Under Graduate Degree Courses)**

- B.A., Tamil
- B.A., English
- B.Sc., Mathematics
- B.Sc., Physics
- B.Sc., Chemistry
- B.Sc., Zoology
- BCA Bachelor of Computer Applications
- B.Sc., Information Technology
- B.Sc., Computer Science
- B.Com Commerce
- B.Com Computer Applications

## **Post Graduate Degree Courses**

- M.A., Tamil
- M.A., English
- M.Sc., Mathematics
- M.Sc., Computer Science
- M.Com.

## **M.Phil., Courses**

- English
- Commerce



## EVALUATION SYSTEM (under CBCS pattern)

EXAMINATION	LEVEL	MAXIMUM		MINIMUM		TOTAL PASS
		I	E	I	E	I+E
Theory	UG	25	75	13	30	40
	PG	25	75	-	38	50
	M.Phil	25	75	-	38	50
Practical	UG	40	60	-	24	40
	PG	40	60	-	30	50
Dissertation	M.Phil	100	100	-	50	50
Project	UG	80	20	-	8	40
	PG	80	20	-	10	50

### About CBCS

All Undergraduate, Postgraduate and Research oriented courses operate on a Choice – Based Credit System. At the Undergraduate level credits are awarded for Part (Language). First language offered is Tamil whereas Second languages offered are Hindi/Malayalam.

Part II – English

Part III – Major (Theory & Practical), Project or Elective papers and Allied papers.

Part IV – Skill Based Electives: Non Major Electives, Environmental Studies and Value Education. Part V – Extension Activities: National Service Scheme and Physical Education.

Minimum credits to secure UG Degree – 140

Minimum credits to secure PG Degree – 90

Minimum credits to secure M.Phil. Degree – 30

## **RULES AND REGULATIONS**

### **Fees**

- Every student has to pay the whole fees prescribed for each semester on or before the last date stipulated; failing which her name will be automatically removed from the rolls.
- The whole amount of the first semester fees must be paid by a new student before her name is enrolled and this amount will not be refunded.
- If a student leaves the college during the semester, she shall have no right to claim remission of any portion of the semester fee; rather she has to pay the entire course fee.
- Every student has to pay the semester examination fee prescribed by the university to the university account.

### **Class Timings**

1. Each semester consists of 90 working days excluding the semester examination days. These 90 days are divided into 15 cycles, each cycle consisting of 6 day orders namely A, B, C, D, E and F.  
Every working day is divided into two sessions, the morning session is from 9.30 am to 1.00 pm and the evening session is from 1.45 pm to 3.45 pm on all days.
2. The first warning bell for classes is rung five minutes before the commencement of the morning and evening sessions and the second bell at the hour fixed for the commencement of the class. A bell will be rung at the end of each period.
3. At the first warning bell before each session, students shall go to their respective classes and take their seats so as to be present when the professor enters. Standing around in groups outside the class or in the verandahs till the second bell rings, should be avoided.

4. Between periods, students should not be loitering around the campus. If they need to drink water or go to the toilet, it should be done quickly; if they have to change rooms, they should move fast.

### **Attendance**

1. Regularity in daily attendance at all classes is insisted upon in this college.
2. No one shall absent herself from classes without prior notification.
3. The staff members shall take attendance in the morning and evening at the beginning of each period.
4. A student who is not present in the class while taking the attendance shall be marked absent. If a student absents herself even for one hour, she shall lose attendance for that session.
5. Late-comers will not be admitted to the class rooms without an admission bill from the principal. No admission will be given to a student who is more than 10 minutes late.
6. The attendance of each student will be totalled at the end of the semester. Periodic intimation will be sent to the parent or guardian of the student for information and suitable action.

### **Leave of Absence**

1. A student requiring leave must apply for it in writing in the application form in advance, to the principal in person. The application must state the reason clearly and be signed by the student and countersigned by the staff / parent / guardian / hostel director. In case of illness, the absentees shall submit a medical certificate, if the absence lasts for three days or more.
2. If the student is absent without leave, her absence will immediately be reported to her parents or to her warden and disciplinary action such as fining, suspension, etc., will be

taken. Absence for 10 successive days will entail removal of the student from the college rolls.

3. Students who have to leave class during a session for any serious reason must do so only after obtaining permission from the Principal.

### **Leave on other Duty**

Those students, who represent the college to participate in various competitions, are given credit of attendance for the period. They should fill in the proper forms and get the countersign of the Professor-in-charge and submit it to the Principal before they leave the college for participation in other programmes. Those who fail to do so will lose the credit and will be considered as absentees.

### **Certificates**

Any student, past or present, wishing to obtain a transfer or conduct certificate, must supply to the college office in the prescribed format. Certificates will not generally be issued at less than 48 hours notice. No certificate will be posted unless a stamped self-addressed envelope is sent together with the signed application. Those who want the transfer certificate must bring the parent, as their signature also is necessary.

### **Good Manners and Behaviour**

St. Antony's College of Arts and Science for Women being a community of partnership of the staff, students and management, tending towards a common goal, life in the campus must be inspired by unity, mutual trust and co-operation between these partners. Still a few points should be kept in mind.

1. Every student should conform to the rules and regulations relating to attendance, library, college fees, examinations and tests, Hostel inmates must obey the hostel rules and regulations.

2. Students are not allowed to stand about or walk along the verandahs of the college, particularly in the ground floor, during class hours.
3. Students are not allowed to eat their midday meals in classrooms; they must go to the places allotted for this purpose.
4. Strict silence must be observed during class hours in the class rooms.
5. St. Antony's students are expected to be gentle by being courteous to all.
6. When a lecturer or any other member of the staff enters a class, the students must stand up and should not sit down until she invites them to do so or she herself takes the seat. They should likewise stand up when she leaves the class.
7. No student should leave the class room during a lecture without permission of the lecturer.
8. College property and furniture should be handled with care and anyone who damages them will be held liable to pay for the damage caused. Stealing of college property or the belongings of the others constitutes a serious offence and immediate sanction will be imposed.
9. Cycles, Scooters, etc., should be left in the cycle stand and not anywhere in the campus.
10. No student who has been convicted *of any offence will be allowed to continue* her studies in the college.
11. Under the educational rules of the Tamil Nadu Government the Principal has full power to inflict the following punishment: fine, loss of term certificate, suspension and expulsion from the college, if any student is guilty of rudeness of behavior and gross breach of conduct rules.
12. Students should not indulge in any activity leading to disruption of peace and discipline and dislocation of normal work in the

college and hostel premises. Those who are guilty of violation of this rule will be severely dealt with.

13. Ragging of any kind is strictly forbidden; anyone who is guilty of ragging will be summarily and severely punished.
14. Students who are guilty of (i) rude language towards the staff of the college or hostel; (ii) assault or attempt to assault staff or fellow students of the college or hostel will be expelled from the institution.
15. Students are expected to dress neatly with either traditional or modern costumes. However Jeans, Leggings, T-Shirts, Tight sleeveless banyans, midi's and mini skirts are not allowed.
16. Students will be issued identity cards and they should wear it always when they come to the college.

## **Campus facilities and Students' Amenities**

### **College Office**

This is the central administrative office in the college. Admissions, payment of fees, certificates, attendance, etc., are looked after by the College office. Students are required to meet the clerks concerned and settle their problems as and when necessary. They should however note the time fixed for such business and approach the office accordingly.

### **Library**

In order to facilitate the better use of the library by all, the following rules are framed and are to be observed by all.

1. Each student will be given two cards to borrow books from the library.
2. On class days the library will be kept open from 9.00 am to 4.30 pm; and on Saturdays from 10.00 am to 1.00 pm.
3. The library will be kept closed on all Sundays, Government holidays and summer vacation.

4. Books will be issued only on presentation of the borrower's identity card. These cards will be supplied to the students at the beginning of the academic year. In case the card is lost, the librarian should be informed of the fact at once, failing which the owner of the card will be held responsible for the books issued on presentation of that card by another.
5. On receipt of a book, the student should examine it and report at once to the library assistant of any damage so far unaccounted for in the book. If the student fails to do so, he will be held responsible for such damage when it is subsequently detected by the library assistant.
6. Writing in the margin of a library book or underlining is strictly forbidden. If the book is badly damaged, the students will have to replace it at her cost.
7. The book should be returned on or before the due date marked on the book. Failure to return the books on time will entail a fine of Rs.2 per book per day. No books will be issued to the student until all dues are cleared.
8. A member of the library who returns a book should get back her library card at the same time. So as long as the library card is in the possession of the library assistant, the member will be held responsible for the safety and the good condition of the book.
9. No member is allowed to pass on the library books to any one in or out of the college. If she does so, she will be suspended from membership of the library or fined as the case may call for.
10. Students are allowed to take two books or two volumes of one book at a time for home reading.
11. Reference books should be read in the library reading room only and must not be taken out. After use, they must be returned to the library assistant in person.
12. Strict silence should be kept in the reading room of the library. Discussions should be kept outside the library.

## **Hostel**

The hostel has its own rules and regulations and is supervised by the Director. The hostel is meant to help the students to study better in a peaceful atmosphere and to build up healthy relationships among students to make them stand in good stead in the future. Students should involve themselves in the recreational and cultural activities of the hostel to enjoy their stay there. Students who do not attend classes regularly and have too many arrears will not be allowed to remain in the hostel. The hostel is “a home away from home” and every student in the hostel should strive to create an atmosphere of peace and harmony and goodwill in the hostel.

Admission into the college is not an automatic guarantee for admission to the hostel. A separate application is to be submitted to the Director of the hostel for this purpose.

## **Canteen**

There is a canteen inside the campus, privately managed for the benefit of staff and students. Snacks, coffee, cool drinks, etc may be had at a fairly reasonable price.

## **Computer Centre**

The computer centre caters to the needs of the students of all the departments.

## **Xerox Centre**

To help the students, to get the materials they need for study, Xeroxing facilities are made available at the Xerox centre.

## **Remedial Programmes**

Remedial programmes form a very important aspect of education at St. Antony's College. This allows opportunities for poor students and those from rural and backward areas to cope with the college curriculum, to overcome the initial difficulties they face on



entering the college, and eventually to be able to excel in their studies. It begins with the bridge course in English for all I year students. Later remedial courses are offered in all the subjects for UG students who do not fare well in their studies and need this extra help to keep abreast of the rest of the class.

### **Campus Ministry**

Besides imparting knowledge in specific subject for which the student is admitted, guidance and counselling are given to them so that they develop their personality, integrating their emotions with reason.

In addition to the University curriculum, the college offers religious and value education to the students in order to create awareness of the social, cultural, religious and of the environmental atmosphere. All the catholic students have to attend the 'Religion' classes and non catholic students should attend the value education classes.

### **Counselling**

There is a full time counsellor for the students, who is available during class days and also during holidays. Students are invited to discuss their problems relating to study, personal needs etc. Courses in counselling are also conducted for the staff and students who are ready to undergo the training.

### **Unique Features**

1. The college has a well-furnished computer lab.
2. It conducts various personality development programmes.
3. The placement cell arranges for training and assists to face interviews in different companies.
4. The college conducts value and ethic classes.
5. Several skill development programmes are arranged for every student.

- a. English Proficiency and computer literacy for I year students
- b. Tailoring, Typewriting, Beautician training, Hindi & Tally for II year students.
- c. Preparation for competitive examinations for III year students.

### **Parents Teacher Association:**

The parents of every student are registered in the association. The general body meeting of the association is convened once a year and the executives of this association meet at least three times a year. The association plays a supportive role in the running of the college and its members involve themselves in the overall development of the students.

### **College Bus**

For easy transportation, the college has bus facility. The bus is operated from specific terminals and it picks up students from specific points. Students opting for college bus should come to the stopping points by their own arrangement. Students travelling by college bus should bring the bus card every day.

### **ASSOCIATIONS**

Each department has one association which functions to inculcate knowledge to the student community by giving them more exposure to their subjects. The association helps them to develop their leadership qualities.

<b>Department</b>		<b>Association Name</b>
Tamil		பாரதியார் இலக்கிய கழம்
English		SACLIT
Mathematics		SMART-MATH
Physics		EINSTEIN
Chemistry		ACTCHEM
Zoology		AZoD
Computer Science		WEB-ELLITE
Commerce		COM-PENNY

## **EXTRACURRICULARACTIVITIES**

1. Red Ribbon Club
2. Youth Red Cross
3. Consumer Club
4. Green Club
5. Literacy Club
6. National Service Scheme
7. Rotary Club
8. Cultural Club

**Calendar****June-18**

<b>Date</b>	<b>Day</b>	<b>Particulars</b>	<b>No. of Working Days</b>	<b>Day Order</b>
1	FRI			
2	SAT	HOLIDAY		
3	SUN	HOLIDAY		
4	MON	College Reopens (Orientation Programme for faculty members)		
5	TUE	World Environment Day		
6	WED			
7	THU			
8	FRI			
9	SAT	HOLIDAY		
10	SUN	HOLIDAY		
11	MON			
12	TUE	Anti - Child Labour Day		
13	WED			
14	THU	World Blood Donor Day		
15	FRI			
16	SAT	HOLIDAY		
17	SUN	HOLIDAY		
18	MON	College Reopens for UG,II PG Students (Orientation Programme for All I,III year Students)	1	A
19	TUE		2	B
20	WED		3	C
21	THU	International Day of Yoga	4	D
22	FRI		5	E
23	SAT	HOLIDAY	-	
24	SUN	HOLIDAY	-	
25	MON		6	F
26	TUE		7	A
27	WED		8	B
28	THU		9	C
29	FRI		10	D
30	SAT	HOLIDAY	-	
Total No. of Working Days : 10				
Total No. of Holidays : 3				

## July-18

Date	Day	Particulars	No. of Working Days	Day Order
1	SUN	HOLIDAY		
2	MON	College opening for I Year PG	11	E
3	TUE		12	F
4	WED		13	A
5	THU		14	B
6	FRI		15	C
7	SAT	Association	16	D
8	SUN	HOLIDAY		
9	MON		17	E
10	TUE		18	F
11	WED		19	A
12	THU		20	B
13	FRI	World Population Day	21	C
14	SAT	HOLIDAY		
15	SUN	HOLIDAY		
16	MON		22	D
17	TUE		23	E
18	WED		24	F
19	THU		25	A
20	FRI		26	B
21	SAT	Moral & Catechism	27	C
22	SUN	HOLIDAY		
23	MON		28	D
24	TUE	I Internal Exam	29	E
25	WED		30	F
26	THU		31	A
27	FRI		32	B
28	SAT	HOLIDAY		
29	SUN	HOLIDAY		
30	MON		33	C
31	TUE		34	D
Total No. of Working Days : 24				
Total No. of Holidays : 7				

**Aug-18**

<b>Date</b>	<b>Day</b>	<b>Particulars</b>	<b>No. of Working Days</b>	<b>Day Order</b>
1	WED		35	E
2	THU		36	F
3	FRI		37	A
4	SAT		38	B
5	SUN	HOLIDAY		
6	MON		39	C
7	TUE		40	D
8	WED		41	E
9	THU		42	F
10	FRI		43	A
11	SAT	HOLIDAY		
12	SUN	HOLIDAY		
13	MON		44	B
14	TUE		45	C
15	WED	Independence day		
16	THU		46	D
17	FRI		47	E
18	SAT		48	F
19	SUN	HOLIDAY		
20	MON		49	A
21	TUE		50	B
22	WED	Bakrid		
23	THU		51	C
24	FRI		52	D
25	SAT	HOLIDAY		
26	SUN	HOLIDAY		
27	MON	II Internal Exam for all UG& PG	53	E
28	TUE		54	F
29	WED	National Sports Day	55	A
30	THU		56	B
31	FRI		57	C

Total No. of Working Days : 23

Total No. of Holidays : 8

<b>Sep-18</b>				
<b>Date</b>	<b>Day</b>	<b>Particulars</b>	<b>No. of Working Days</b>	<b>Day Order</b>
1	SAT		58	D
2	SUN	Krishna Jeyanthi		
3	MON		59	E
4	TUE		60	F
5	WED	Teachers' Day	61	A
6	THU		62	B
7	FRI		63	C
8	SAT	International Literacy Day		
9	SUN	HOLIDAY		
10	MON		64	D
11	TUE		65	E
12	WED		66	F
13	THU	Vinayagar Chathurthi		
14	FRI		67	A
15	SAT		68	B
16	SUN	HOLIDAY		
17	MON		69	C
18	TUE		70	D
19	WED		71	E
20	THU		72	F
21	FRI	Moharam		
22	SAT	HOLIDAY		
23	SUN	HOLIDAY		
24	MON	III Internal Exam for all UG & PG	73	A
25	TUE		74	B
26	WED		75	C
27	THU	World Tourism Day	76	D
28	FRI		77	E
29	SAT	HOLIDAY		
30	SUN	HOLIDAY		
Total No. of Working Days : 20				
Total No. of Holidays : 10				

## Oct-18

Date	Day	Particulars	No. of Working Days	Day Order
1	MON		78	F
2	TUE	Gandhi Jeyanthi		
3	WED		79	A
4	THU		80	B
5	FRI		81	C
6	SAT		82	D
7	SUN	HOLIDAY		
8	MON		83	E
9	TUE		84	F
10	WED		85	A
11	THU		86	B
12	FRI		87	C
13	SAT	HOLIDAY		
14	SUN	HOLIDAY		
15	MON	World Students Day	88	D
16	TUE		89	E
17	WED	90 Working days completed for I,II,III UG & PG	90	F
18	THU	Pooja Holidays		
19	FRI	Pooja Holidays		
20	SAT	HOLIDAY		
21	SUN	HOLIDAY		
22	MON	Model Examination	91	A
23	TUE		92	B
24	WED		93	C
25	THU		94	D
26	FRI		95	E
27	SAT	HOLIDAY		
28	SUN	HOLIDAY		
29	MON		96	F
30	TUE		97	A
31	WED	90 Working days completed for I PG		B
Total No. of Working Days : 20				
Total No. of Holidays : 10				



## Nov-18

Date	Day	Particulars	No. of Working Days	Day Order
1	THU			
2	FRI			
3	SAT			
4	SUN			
5	MON			
6	TUE	Deepavali		
7	WED	National Cancer Awareness Day		
8	THU			
9	FRI	Legal services Day		
10	SAT			
11	SUN			
12	MON			
13	TUE			
14	WED			
15	THU			
16	FRI			
17	SAT			
18	SUN			
19	MON			
20	TUE			
21	WED			
22	THU			
23	FRI			
24	SAT	HOLIDAY		
25	SUN	HOLIDAY		
26	MON	College Reopens for All UG & PG Students	1	A
27	TUE		2	B
28	WED		3	C
29	THU		4	D
30	FRI			
Total No. of Working Days : 4				
Total No. of Holidays :				

## Dec-18

Date	Day	Particulars	No. of Working Days	Day Order
1	SAT	Association (World AIDS Day)	5	E
2	SUN	HOLIDAY		
3	MON		6	F
4	TUE		7	A
5	WED		8	B
6	THU		9	C
7	FRI		10	D
8	SAT	HOLIDAY		
9	SUN	HOLIDAY		
10	MON	Human Rights Day	11	E
11	TUE		12	F
12	WED		13	A
13	THU		14	B
14	FRI	World Energy Conservation Day	15	C
15	SAT	Moral & Catechism	16	D
16	SUN	HOLIDAY		
17	MON		17	E
18	TUE	Minorities Rights Day	18	F
19	WED		19	A
20	THU		20	B
21	FRI		21	C
22	SAT	Christmas Celebration	22	D
23	SUN	Christmas holidays		
24	MON	National Consumer's Day		
25	TUE	”		
26	WED	”		
27	THU	”		
28	FRI	”		
29	SAT	”		
30	SUN	”		
31	MON	”		
Total No. of Working Days : 18				
Total No. of Holidays : 13				

## Jan-19

Date	Day	Particulars	No. of Working Days	Day Order
1	TUE	NEW YEAR 2019		
2	WED		23	E
3	THU		24	F
4	FRI		25	A
5	SAT	Pilgrimage	26	B
6	SUN	HOLIDAY		
7	MON		27	C
8	TUE		28	D
9	WED		29	E
10	THU		30	F
11	FRI		31	A
12	SAT	HOLIDAY (National Youth Day)		
13	SUN	HOLIDAY		
14	MON		32	B
15	TUE	Pongal Celebration		
16	WED	Thiruvalluvar Thinam		
17	THU	St.Antony's Feast	33	C
18	FRI		34	D
19	SAT	Moral & Catechism	35	E
20	SUN	HOLIDAY		
21	MON	I Internal Exam	36	F
22	TUE		37	A
23	WED		38	B
24	THU		39	C
25	FRI	National Voters' Day	40	D
26	SAT	Republic Day		
27	SUN	HOLIDAY		
28	MON		41	E
29	TUE		42	F
30	WED		43	A
Total No. of Working Days : 20				
Total No. of Holidays : 10				

<b>Feb-19</b>				
<b>Date</b>	<b>Day</b>	<b>Particulars</b>	<b>No. of Working Days</b>	<b>Day Order</b>
1	THU		44	B
2	FRI		45	C
3	SAT	Department Association	46	D
4	SUN	HOLIDAY		
5	MON		47	E
6	TUE		48	F
7	WED		49	A
8	THU		50	B
9	FRI		51	C
10	SAT	HOLIDAY		
11	SUN	HOLIDAY		
12	MON		53	D
13	TUE		54	E
14	WED		55	F
15	THU		56	A
16	FRI		57	B
17	SAT	College Day	58	C
18	SUN	HOLIDAY		
19	MON		59	D
20	TUE		60	E
21	WED		61	F
22	THU	II Internal Exam	62	A
23	FRI		63	B
24	SAT	HOLIDAY		
25	SUN	HOLIDAY		
26	MON		64	C
27	TUE		65	D
28	WED	National Science Day	66	E
Total No. of Working Days : 22				
Total No. of Holidays : 6				

## Mar-19

Date	Day	Particulars	No. of Working Days	Day Order
1	THU		67	F
2	FRI		68	A
3	SAT	Association	69	B
4	SUN	HOLIDAY		
5	MON		70	C
6	TUE		71	D
7	WED		72	E
8	THU	International Women's Day	73	F
9	FRI		74	A
10	SAT	HOLIDAY		
11	SUN	HOLIDAY		
12	MON		75	B
13	TUE		76	C
14	WED		77	D
15	THU		78	E
16	FRI		79	F
17	SAT	Moral & Catechism	80	A
18	SUN	HOLIDAY		
19	MON		81	B
20	TUE	III Internal	82	C
21	WED		83	D
22	THU		84	E
23	FRI		85	F
24	SAT	HOLIDAY		
25	SUN	HOLIDAY		
26	MON	III Internal Exam	86	A
27	TUE		87	B
28	WED		88	C
29	THU		89	D
30	FRI	90 Working days completed for All Students	90	E
31	SAT	HOLIDAY		
Total No. of Working Days : 20				
Total No. of Holidays : 10				

## Apr-19

Date	Day	Particulars	No. of Working Days	Day Order
1	SUN	HOLIDAY		F
2	MON	Model Examination	91	A
3	TUE		92	B
4	WED		93	C
5	THU		94	D
6	FRI		95	E
7	SAT			
8	SUN	HOLIDAY		F
9	MON			A
10	TUE			B
11	WED			C
12	THU			D
13	FRI			
14	SAT	HOLIDAY		
15	SUN	HOLIDAY		E
16	MON			F
17	TUE			A
18	WED			B
19	THU	Maundy Thursday		C
20	FRI	Good Friday		D
21	SAT			
22	SUN	HOLIDAY (EASTER SUNDAY)		E
23	MON			F
24	TUE			A
25	WED			B
26	THU			C
27	FRI			
28	SAT	HOLIDAY		
29	SUN	HOLIDAY		
30	MON			
Total No. of Working Days : 20				
Total No. of Holidays : 10				

## LEAVE RECORD

S.NO	Date	Reason	No. of Days	Sign of the parents	Sign of the H.O.D

## LEAVE RECORD

<b>S.NO</b>	<b>Date</b>	<b>Reason</b>	<b>No. of Days</b>	<b>Sign of the parents</b>	<b>Sign of the H.O.D</b>



## LEAVE RECORD

S.NO	Date	Reason	No. of Days	Sign of the parents	Sign of the H.O.D



SAVE  
WATER  
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